

**Village at Monument Home Owners Association  
Meeting Minutes of Landscaping Committee Meeting 3/8/19**

Attendees: Joe Rubinstein, Carolyn Ihrig, Gunther Ihrig, Erby Youngblood

Landscaping Contract : It is desirable to have a landscaping contract signed before April 1st.

Organization:

- Joe Rubinstein to be the Landscaping Committee head
- Erby Youngblood to be the primary contact for the landscaper.
- Gunther Ihrig to be the HOA water manager. Job will include:
  - a. Getting trained on water function and control
  - b. Learning the irrigation mapping within the HOA.
  - c. Identifying water irrigation damage.
  - d. Repairing damaged sprinkler heads
  - e. Working with the primary landscaper contact (Erby) on resolving other water irrigation problems.
  - f. Most importantly, adjusting water usage real time by monitoring precipitation, temperature, and lawn conditions. Reduce water consumption.

Contract Proposals:

- The Metco contract for 2019 was briefly reviewed. The contract will be forwarded by Carolyn to the committee members.
- A 2nd vendor, Tree Master, has met with members of the committee. The owner was well received. We are awaiting a proposal and references.
- A 3rd vendor to be considered would be beneficial but isn't required. The committee is investigating, looking for a 3rd source, but one has not yet been identified.
- Joe Rubinstein will contact the references from vendors under consideration.
- Metco will have an opportunity to counter bid if deemed necessary.

Meetings:

- The committee will meet again once bids have been received and references have been contacted.
- The committee will provide a recommendation to the HOA Board on the selection of a landscaper for 2019.
- The HOA Board will meet on Thursday Mar 21st to review the bids and consider the recommendations of the landscaping committee.

Submitted by Joe Rubinstein, March 11, 2019